

50% off
for members

Store

Pricelist and order form

The REINSW Store is your comprehensive one-stop shop for real estate agreements and forms, products, books, stickers and more – everything you need to do your job.



How to order

Store – Visit us at REI House
30-32 Wentworth Avenue
Sydney NSW 2000

Email – Fill in the order form, scan
and email to store@reinsw.com.au

Fax – Fill in the order form and fax
to (02) 9261 3364

Post – Fill in the order form and post to
REINSW
PO Box A624
Sydney South NSW 1235

How to register

REI Forms Live

Visit www.reiformslive.com.au



REINSW agreements and forms

REINSW has all your agreements and forms' needs covered.

Comprehensive range of agreements and forms

Sales, property management, commercial, auctions, strata management, holiday rentals, business and more.

REINSW agreements and forms set the industry standard and are the most widely-recognised agreements and forms available.

Tried, tested and legally compliant

As the peak industry body, REINSW is your most trusted source of accurate, comprehensive and compliant agreements and forms. They are legally compliant and 100% backed by REINSW.

Developed, tested and proven time and again over many years, REINSW agreements and forms have been drafted with your interests in mind – to provide you with the best protection. They are continually reviewed and revised to incorporate legislative changes and user feedback.

You can rely on the fact that our agreements and forms will protect you and your business.

Paper or online – it's your choice

REINSW agreements and forms are available in paper format and online via REI Forms Live – you choose the format that best suits your needs.

Whether you choose to use paper agreements and forms or complete them online, the format and content remains the same ensuring consistency in your office.

SOLD

Stickers, signs and more

REINSW stocks a wide range of real estate products, including adhesive signs and stickers, A-frame signs and more.

Agreements and forms

Code	Description	Unit size	Non-member Price	DISCOUNTED MEMBER PRICE
RESIDENTIAL PROPERTY MANAGEMENT				
FM00015	Holiday Premises Management Agency Agreement			Only available via REI Forms Live
FM00050	Short Term Lease for Holiday Premises			Only available via REI Forms Live
FM00100	Exclusive Management Agency Agreement (Residential long version)	Pad of 20	\$67.00	\$33.50
FM00104	Routine Inspection Report			Only available via REI Forms Live
FM00150	Exclusive Management Agency Agreement (Residential short version)	Pad of 50	\$58.00	\$29.00
FM00200	Exclusive Leasing Agency Agreement (Residential)	Pad of 30	\$105.00	\$52.50
FM00250	Leasing Agency Agreement (Residential)	Pad of 30	\$110.00	\$55.00
FM00400	Residential Lease Pack	Each	\$30.00	\$15.00
FM00401	Residential Tenancy Agreement (including FM00402)	Pack of 24	\$78.00	\$39.00
FM00404	Termination Notice of Residential Tenancy Agreement	Pad of 50	\$44.00	\$22.00
FM00409	Condition Report - Residential Tenancy Agreement	Pad of 20	\$68.00	\$34.00
FM00412	REI Repair Register Book	Book of 100	\$58.00	\$29.00
FM00500	Exclusive Management Agency Agreement (Owners Corporation)			Only available via REI Forms Live
FM00700	Application for Tenancy	Pad of 25	\$62.00	\$31.00
FTR0072	NSW Fair Trading factsheet - New tenant checklist	Pack of 50	\$34.00	\$17.00
COMMERCIAL PROPERTY MANAGEMENT				
FM00600	Exclusive Management Agency Agreement (Commercial and Industrial)	Pad of 20	\$100.00	\$50.00
FM00800	Leasing Agency Agreement (Commercial and Industrial)	Pad of 20	\$78.00	\$39.00
FM00810	Exclusive Leasing Agency Agreement (Commercial and Industrial)			Only available via REI Forms Live
FM00900	Commercial Lease	Each	\$26.00	\$13.00
FM00910	Retail Lease	Each	\$26.00	\$13.00
SALES				
SA00050	Statement of Property Details and Buyers Agency Agreement	Pad of 25	\$76.00	\$38.00
SA00100	Sales Inspection Report and Open Selling Agency Agreement	Pad of 25	\$70.00	\$35.00
SA00200	Sales Inspection Report and Exclusive Agency Agreement	Pad of 25	\$70.00	\$35.00
SA00300	Sales Inspection Report and Auction Agency Agreement	Pad of 25	\$58.00	\$29.00
SA00301	Auction Bidders Record Cards	Pack of 50	\$40.00	\$20.00
SA00302	Auction Bidders Registration Cards	Pack of 100	\$42.00	\$21.00
SA00350	Auction Agency Agreement for the Sale of Goods	Pad of 25	\$84.00	\$42.00
SA00500	Conjunction Agreement	Pad of 25	\$36.00	\$18.00
SA00600	Sales Inspection Report and Sole Agency Agreement	Pad of 25	\$76.00	\$38.00
SA00710	Rural Sales Inspection Report and Open Agency Agreement	Pad of 20	\$76.00	\$38.00
SA00720	Rural Sales Inspection Report and Exclusive Auction Agency Agreement	Pad of 15	\$102.00	\$51.00
SA00810	Commercial/Industrial Sales Inspection Report and Open Selling Agency Agreement	Pad of 25	\$64.00	\$32.00
SA00820	Commercial/Industrial Sales Inspection Report and Exclusive Selling Agency Agreement	Pad of 25	\$58.00	\$29.00
SA00830	Commercial/Industrial Sales Inspection Report and Auction Agency Agreement			Only available via REI Forms Live
SA00977	Contract for Sale of Land 2016 Edition			Only available via ecosnsw.lawsociety.com.au
SA00988	Contract for Sale of Water Access Licence 2016 Edition			Only available via ecosnsw.lawsociety.com.au
FTR0031	NSW Fair Trading factsheet - Bidders guide	Pack of 50	\$34.00	\$17.00
FTR0032	NSW Fair Trading factsheet - Agency agreements	Pack of 50	\$68.00	\$34.00
BUSINESS AGENCY				
SA00410	Sales Inspection Report and Open Selling Agency Agreement (for sale of business)			Only available via REI Forms Live
SA00420	Sales Inspection Report and Exclusive Selling Agency Agreement (for sale of business)	Pad of 25	\$86.00	\$43.00
SA00966	Contract for Sale of Business 2015 Edition			Only available via ecosnsw.lawsociety.com.au

* Prices for paper agreements and forms include GST.

Products

Code	Description	Unit size	Non-member Price	DISCOUNTED MEMBER PRICE
ADHESIVE SIGNS AND STICKERS				
AD00080	SOLD - self-adhesive stickers; 7.3 x 2.3 (red/white)	Sheet/16	\$7.00	\$3.50
AD00200	UNDER OFFER - vinyl self-adhesive sign; 67.5 x 15 (red/white)	Each	\$9.00	\$4.50
AD00300	SOLD BY - vinyl self-adhesive sign; 70 x 25 (red/white)	Each	\$9.00	\$4.50
AD00400	SOLD - vinyl self-adhesive sign; 50 x 15 (red/white)	Each	\$7.00	\$3.50
AD00450	SOLD BY - vinyl self-adhesive sign; 50 x 15 (red/white)	Each	\$7.00	\$3.50
AD00500	FOR LEASE - vinyl self-adhesive sign; 90 x 15 (red/white)	Each	\$8.00	\$4.00
AD00550	LEASED - self-adhesive stickers; 7.3 x 2.3 (red/white)	Sheet/16	\$10.00	\$5.00
AD00575	FOR LEASE - vinyl self-adhesive sign; 50 x 15 (red/white)	Each	\$7.00	\$3.50
AD00580	LEASED - vinyl self-adhesive sign; 50 x 15 (red/white)	Each	\$7.00	\$3.50
AD00600	LEASED BY - vinyl self-adhesive sign; 90 x 15 (red/white)	Each	\$8.00	\$4.00
AD00650	AUCTION - vinyl self-adhesive sign; 65 x 15 (red/white)	Each	\$7.00	\$3.50
AD00675	FOR SALE - vinyl self-adhesive sign; 65 x 15 (red/white)	Each	\$7.00	\$3.50
AD00700	SOLD ANOTHER WANTED - self-adhesive stickers; 7.3 x 2.3 (red/white)	Sheet/16	\$10.00	\$5.00
AD00800	SOLD ANOTHER WANTED - self-adhesive sign; 50 x 15 (red/white)	Each	\$7.00	\$3.50
REINSW STUDENT PACKS – designed specifically for students; contains samples of 9 most commonly used forms				
ST00100	REINSW Student Pack (add additional \$6.60 for express post)	Each	\$24.00	\$12.00
MISCELLANEOUS PRODUCTS				
AS00100	Auctioneer's gavel	Each	\$190.00	\$95.00
AS00110	Gavel base plate	Each	\$80.00	\$40.00
AS00200	Auction "Conditions" notice (A3 laminated)	Each	\$21.00	\$10.50
AS00210	Auction "Warning" notice (A3 laminated)	Each	\$21.00	\$10.50
AS00220	Seller's OH&S obligations notice (A3 laminated)	Each	\$21.00	\$10.50
AS00230	Auction A-frame sign (delivery fee \$22.00 for this item)	Each	\$420.00	\$210.00



Complete your agreements and forms online with REI Forms Live. PC, Mac, laptop or Android tablet – no matter what the device, REI Forms Live has been designed with your needs in mind.

You can pay per form or take out an unlimited use subscription, which allows you to create as many agreements and forms as you need during the subscription period.

REI Forms Live is only available to Member agencies.

To register go to www.reiformslive.com.au



Integrated directly with REI Forms Live, REI Inspect Live does not require any setup or configuration. Simply sign to the REI Inspect Live app with your REI Forms Live account and start inspecting!

REI Inspect Live allows you to quickly and easily create a new ingoing from a previous outgoing report OR create a new outgoing from an existing ingoing report. You then only need to modify the items that have changed since the last report!

To download REI Inspect Live, visit the [App Store](#) or [Google Play](#).



LEGALLY COMPLIANT

The only online system that uses REINSW's tried, tested and legally compliant agreements and forms



MOBILE

Access your data anytime and anywhere from a range of devices



INTEGRATED

Minimise manual entry by populating agreements and forms using data from your favourite software



TIME SAVING

Improve your workflow by using a single data entry point



FLEXIBLE

Make changes easily and quickly on the spot



IMMEDIATE

Deliver your agreements and forms via email to your clients and approved platforms



AFFORDABLE

Take out an unlimited use subscription or pay as you go

Order form

CONTACT DETAILS

Firm name	<input type="text"/>	Phone	<input type="text"/>
Street address	<input type="text"/>		
Suburb/town	<input type="text"/>	Postcode	<input type="text"/>
Contact name	<input type="text"/>	Date	<input type="text"/>
Contact email	<input type="text"/>	Position	<input type="text"/>

The above contact details have changed. Please update your records.

ORDER

REINSW members are entitled to the discounted member price.

Code	Description	Quantity	Unit Price	Total Price

Plus delivery and handling no discount + \$15.00

TOTAL (including GST)

Special delivery instructions

PAYMENT

REINSW Member number Non-member

Please note: Payment must accompany ALL orders for both members and non-members

Cheque enclosed (made payable to REINSW) OR debit my credit card Visa Mastercard Amex

Credit card number Expiry date

Name on card

Signature Date

Send your order to REINSW Store

EMAIL store@reinsw.com.au **POST** PO Box A624, Sydney South NSW 1235 **FAX** (02) 9261 3364 or toll-free 1800 622 546

PRIVACY POLICY

The *Privacy Act 1988* (Cth) (the **Act**) allows personal information to be collected, used and disclosed for the purposes for which it was collected, and otherwise in accordance with the Act. This Privacy Policy only applies to the extent The Real Estate Institute of New South Wales (the **REINSW**) collects, uses and discloses personal information.

REINSW may amend, or amend and restate, this Privacy Policy from time to time and may subsequently notify the customer of any changes to this Privacy Policy by updating it on REINSW's website or by other written notification to the customer. Any changes to this Privacy Policy take effect upon the earlier of the update to the website or other notification to the customer.

This order form requires the collection of certain information including personal information about the customer. Personal information may be collected during both the ordering and processing stage.

The personal information the customer provides in this order form or collected from other sources is necessary for REINSW to: (a) process the order form for the ordered products or services; (b) supply or procure the supply of (either in whole or in part) any product or service in connection with the order; (c) process payment for the ordered products or services; and (d) comply with applicable laws. Where necessary, REINSW may also exchange personal information with the relevant payment provider. Personal information collected about a customer may be disclosed by REINSW for the purpose for which it was collected to other parties including to its related entities, preferred suppliers, contractors, other third parties engaged by REINSW or as otherwise required by any applicable law. If the information including personal information is not supplied by a customer REINSW may not be able to carry out or procure the supply of the ordered products or services effectively or at all. REINSW takes reasonable precautions to protect the personal information it holds from misuse, loss, and unauthorised access, modification or disclosure.

REINSW may also use a customer's information including personal information (but excluding any sensitive information) for marketing and research purposes, to analyse and improve benefits, products and services and to inform the customer of benefits, products and services provided by REINSW, its related entities, preferred suppliers, contractors or other third parties which REINSW consider may be of value or interest to the customer; unless the customer tells REINSW (see opt out option below) or has previously told REINSW not to. If the customer **does not** wish to receive information about benefits, products or services then, to opt-out of receiving that information, please contact the Membership Team for that purpose at servicecentre@reinsw.com.au or on (02) 9264 2343. Please allow 10 business days before any opt-out becomes effective.

The customer has the right to request access to any personal information held by REINSW which relates to it, unless REINSW is permitted by law (including the Act) to withhold that information. REINSW may charge a reasonable fee where access to personal information is provided (no fee may be charged for making an application to access personal information). Any requests for access to the customer's personal information should be made in writing to the Privacy Officer (specified below). The customer has the right to request the correction of any personal information which relates to them that is inaccurate, incomplete, irrelevant, misleading or out-of-date.

If the customer requires any further information about REINSW's management of personal information or has any queries or complaints, they should contact:

The Privacy Officer
Real Estate Institute of New South Wales | 30-32 Wentworth Avenue, Sydney NSW 2000 | privacy@reinsw.com.au

By signing this order form, the customer acknowledges that it has read, understands and accepts the terms of this Privacy Policy and the permissions to collect, use and disclose personal information, and the customer authorises REINSW to collect, use and disclose, in accordance with the Act, their personal information for the purposes specified in this Privacy Policy.